

friendly guidelines

- Return booking form on line at www.aotnz.co.nz under Menu 2019 tab, email or post by **Friday August 31** to ensure inclusion.
- Every effort will be made to satisfy demand. Flexibility may be required regarding dates.
- AOTNZ will provide transport, accommodation, artists' daily allowance, promotional material, technical equipment, tour management and national/regional media exposure
- We strongly recommend that presenters use social media and the printed material we provide to initiate a promotional campaign. It is your responsibility to forward media releases and photographs to local media. Supplied promotional material should not be modified in any way as this may contravene

AOTNZ design standards and damage the brand.

- A venue could be a theatre, community hall, marae, school hall, church, hotel, cafe, private home, art gallery or acoustically suitable place.
- In exceptional circumstances fees may be negotiated to take into account limited population, after agreement with artist or group.
- As the presenter, you will be expected to provide the venue, the agreed fee, and a brief report detailing ticket price, response to show and attendance.
- There is no cancellation fee outside four weeks of the commencement of the tour. However, within four weeks, a cancellation will require payment of a 50% penalty fee.

- All fees are exclusive of GST.
- Please call Steve Thomas at AOTNZ, at any stage, to clarify details of any arrangement.



Box 18688,
Christchurch,
New Zealand
Mobile: 0274 386 154
e-mail: aotnz@xtra.co.nz
www.aotnz.co.nz



Arts On Tour NZ BOOKING FORM: Please return by Friday, **August 31st**. Email or post to: AOTNZ Box 18688, Christchurch

| TIME | ARTIST | PRICE | VENUE | SETUP TIME/ PROGRAMME LENGTH | CIRCLE SELECTION |
|-----------|-----------------------------------|-----------|--|------------------------------------|---------------------|
| February | Michele A'Court and Jeremy Elwood | 1300+GST* | Any suitable theatre, hall, woolshed, anywhere | 2hrs/1.5hrs | YES/NO |
| March | Mockingbird | 900+GST* | Any suitable theatre, hall, woolshed, large living room | 2hrs/1hr | YES / NO |
| April | TUi MAMAKi: FLY with Doug Brush | 800+GST* | Any suitable theatre, hall, woolshed, anywhere | 2hrs/1.5hrs | YES / NO |
| May | My Name is Moana | 1200+GST* | Any suitable theatre, music venue, hall, marae, art gallery or woolshed | 2hrs/1.5hrs | YES / NO |
| June | NZ Guitar Quartet | 900+GST* | Any suitable theatre, music venue, hall, art gallery or woolshed | 2hrs/1.5hrs | YES / NO |
| July | Carnivorous Plant Society | 900+GST* | Any suitable theatre, hall, art gallery, music venue, woolshed, anywhere | 2hr/1.5hrs | YES / NO |
| August | Solitude | 800+GST* | Any suitable theatre or hall | 2hr/80mins | YES / NO |
| September | The Kugels | 900+GST* | Any suitable theatre, hall, art gallery, music venue, woolshed, anywhere | 2hr/2hrs | YES / NO |
| October | The Keys are in the Margarine | 1800+GST* | Any suitable theatre, hall | 2hrs/75mins | YES / NO |
| November | The South Afreakins | 800+GST* | Any suitable theatre or hall | 2hrs/75mins | YES / NO |

(*Or 70% after costs, whichever is greater) Extra Menus and Forms available at: www.aotnz.co.nz

Name: _____ Address: _____ Phone: _____

email: _____ On behalf of: _____ PTO for guidelines...